

KASHIF ALI


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	Joining:	15 days
	Preferred Jobs:	IT / Operational / Technical Officer / Software / Web Developer

Profile


Multifaceted IT professional with over 15 years of experience, including 2 years in the UAE, specializing in .NET technologies and web development. Proficient in database design, systems analysis, and technical support, with a strong focus on developing efficient, business-aligned software solutions that enhance operational performance.

Experience

<p>Saudi Factory for Chlorine and Alkalies, Riyadh, Saudi Arabia <i>Leading Chemical Manufacturing Company in Riyadh, KSA,</i> Warehouse Officer <i>(Job Role: Warehouse & Logistics Operations)</i> <i>Monitoring of all warehouses of the company, ensuring accurate inventory control, safe storage, and timely stock movements. Coordinating with production and logistics teams to maintain smooth and efficient operations.</i></p>	<p>April 2025 – To Date (6 Months)</p>	
<p>Directorate General of Immigration & Passports, Islamabad, Pakistan <i>Ministry of Interior, Govt. of Pakistan,</i> Operational Officer MRP Project (BPS-17) <i>(Job Role: Operational & Technical Officer)</i> <i>Oversaw MRP operations to ensure seamless workflows, risk control, and cross-departmental coordination. Managed IT infrastructure, including system backups, recovery, and troubleshooting, to ensure business continuity. Designed and developed software and web-based solutions to automate processes, improve data accuracy, and enhance operational efficiency. Enforced compliance with safety and operational standards while driving continuous improvement across all functions.</i></p>	<p>Feb 2016– April 2025 (9 Years)</p>	
<p>Ajmal Group LLC, Abu Dhabi, UAE <i>Consultancy firm providing new business setup & PRO services in Abu Dhabi</i> Assistant Manager <i>(Job Role: Office Operations, IT Support & Inventory Oversight)</i> <i>Oversaw procurement, inventory, logistics, and secure storage with full regulatory compliance. Improved HR, payroll, and administrative processes to enhance efficiency and operational effectiveness.</i></p>	<p>Mar 2013 – Mar 2015 (2 Years)</p>	
<p>Al-Baraka Bank Pakistan Limited, Bahawalpur, Pakistan <i>Multinational Islamic bank</i> Officer Grade III <i>(Job Role: Cash Logistics & Operational Oversight)</i> <i>Managed cash logistics, ensuring secure handling and remittance processing. Ensured efficient cash flow management, enabling smooth branch operations and customer satisfaction.</i></p>	<p>Jul 2012 – Feb 2013 (8 Months)</p>	
<p>Universal Insurance Company Limited, Head Office, Lahore, Pakistan <i>General insurance company in Pakistan</i></p> <p>(i) Administrative Officer <i>(Job Role: Logistics & Operations)</i> <i>Assisted senior management in coordinating HR and administrative tasks. Oversaw branch logistics and resource allocation to ensure operational effectiveness. Facilitated inter-branch activities, improving workflows and staff productivity.</i></p> <p>(ii) Software Developer <i>(Job Role: Automation of HR, Inventory and Asset Management)</i> <i>Provided IT support across branches, ensuring seamless integration of systems. Designed and implemented software solutions for HR, inventory, and asset management.</i></p>	<p>Sep 2011 – Mar 2012 (6 Months)</p> <p>Sep 2009 – Sep 2011 (2 Years)</p>	

Education		
Masters in Computer Science (MCS) <i>The Islamia University of Bahawalpur, Pakistan.</i> <i>(Degree attested by HEC Higher Education Commission, & UAE Embassy in Pakistan)</i>	Nov 2005 – Jun 2008	

IT Skills	
Database Management Systems	MS SQL Server , Oracle, Access, PostgreSQL
Programming Languages	C, C++, VB.Net , C #, Java
Web Programming	HTML, CSS, JavaScript, Asp.Net, PHP, Bootstrap, WordPress
Reporting	Crystal Reports

External Training		
CCNA (Nov 2008) & MCSE (Aug 2009) Trainings	Corvit Systems, Lahore, Pakistan	

Major Projects	
❖ Directorate General Immigration & Passports, Headquarters, Islamabad, Pakistan Tools Used: VB.Net, C #, ASP.Net, MS-SQL Server, Sap Crystal Report, Php, MySQL, Bootstrap	
<ul style="list-style-type: none"> • https://dgip.gov.pk/home (Official Website) • Human Resource Information System (HRIS) • Online Passport Tracking System (OPTS) 	<ul style="list-style-type: none"> • Complaint Management System (CMS) • Online Test Management System (OTMS) • Application Management System (AMS)
❖ Ajmal Group LLC, Abu Dhabi, UAE	
<ul style="list-style-type: none"> • Human Resource Management System (HRMS) Tools Used: VB.Net, MS-SQL Server, Crystal Report This system manages applicant data from selection to visa and residence (iqama) issuance, ensuring timely processing and compliance to avoid fines. It securely stores all applicant documents, tracks the expiry of employee and immigrant cards, and allows users to generate and export reports in multiple formats for improved accessibility. 	
<ul style="list-style-type: none"> • Client Management System (CMS) This system manages client data for commercial license issuance and renewal with the Abu Dhabi Department of Economic Development. It tracks task progress and required actions, securely stores client documents (including PDFs, Word files, Excel sheets, and JPGs format) in the database, automatically monitors expiry dates for timely renewals, and generates analytical reports for informed decision-making 	
❖ Universal Insurance Company, Head Office, Lahore, Pakistan	
<ul style="list-style-type: none"> • Legal Department Management System (LDMS) Tools Used: VB.Net, MS-SQL Server, Crystal Report 11 This system efficiently manages legal case records, organizing proceedings by hearing dates and tracking expenses by payment schedules. It maintains comprehensive details of opponents, insured parties, and legal representatives, while generating periodic reports for informed decision-making. 	
<ul style="list-style-type: none"> • Computer Hardware Inventory Management System (CHIMS) This system tracks all hardware and software related requests across company branches, managing inventory, vendor details, quotations, purchase orders, and payments. It oversees equipment dispatch, assignment, repairs, maintenance, and scrapped items while maintaining complete internal PC records. 	

References will be furnished whenever desired.